

Minutes of the meeting of Cherhill Parish Council held at Yatesbury Village Hall on Thursday 23 June 2022

Present:

Nick White - Chairman
Martin Purslow - Vice-Chairman
Jane Page - CPC Councillor
Claire Gwyer - CPC Councillor
David Grafton - CPC Councillor

Rich Carter – CPC Councillor
Ashley O'Neill – Wiltshire Councillor
Paula Purslow – CPC Parish Clerk
1 member of the public

4047 Apologies

Apologies were received from Cllr Day.

4048 Declaration of Interests

There were no declarations of interest.

4049 Minutes of the Annual Meeting held on Thursday 26 May 2022

Cllr Purslow proposed approval of the Minutes as a correct record, seconded by Cllr Page.

Cllr White signed off the Minutes.

4050 Review of Actions

Rights of Way Issues – All Councillors to walk the footpaths, photograph and identify any improvement works required. **Action: All**

Rights of Way Issues – Wiltshire Council had mowed the verges at Quemerford Gate, following a request on the MyWilts App.

Cllr White had received a quote for £630 for clearing the Red Barn path, which would be covered in the agreed budget. All councillors APPROVED. **Action: Cllr White to ask the contractors to proceed with the works.**

Cllr White expressed concerns over the condition of the footpath on the A4, which had considerably narrowed over the years. Wiltshire Councillor O'Neill asked for photographs so he could take the matter further with Wiltshire Council. **Action: Cllr White to provide photos.**

Noticeboard – Cllr White had ordered a new Noticeboard for Cherhill. Cllr Purslow had secured a grant from the Area Board for £450 towards the cost.

Defibrillator – Cllr White reported that the defibrillator light had stopped flashing, but he would continue to monitor it.

Police Issues – Since the meeting with PCSO Mark Cook, it had been noticed that there was a higher police presence within Yatesbury.

4051 Public Participation

Mr Paul Ricketts attended the meeting to say that he had spoken with the contractor who had cleared and re-bored the ditches in Yatesbury. He had asked the contractor not to clear the ditch which fed the Yatesbury pond.

4052 Planning Applications

Application No	Address	Conclusion
PL/2022/04071	The Old Barn, Quemerford Gate, Calne, SN11 8UL	No objection
PL/2022/04547	26 The Street, Cherhill	No objection

4053 Accounts

Clerk's Home/Office expenses for May 2022 at £46.55. Proposed to be approved by Cllr Grafton, seconded by Cllr Page. **APPROVED**

The Community Heartbeat Trust – defibrillator battery at £318.00. Proposed to be approved by Cllr Carter, seconded by Cllr Grafton. **APPROVED**

Valley View Fencing – repairs to stiles at £588.00. Proposed to be approved by Cllr Grafton, seconded by Cllr Purslow. **APPROVED**

Mr David Hubbard had requested a donation to the Cherhill PCC for his annual audit of the Parish financial records. Cllr Purslow proposed a payment of £50 as in previous years, seconded by Cllr Gwyer. **APPROVED**

The Clerk/RFO and Cllr Gwyer had met to reconcile the Q4 spend figures for 2021/22. The figures were proposed to be approved by Cllr Grafton, seconded by Cllr Carter. **APPROVED**

4054 Annual Governance Statement (AGAR) return

The Annual Governance Statement, which had previously been circulated to Council members, was discussed and proposed to be approved by Cllr White, seconded by Cllr Page. **APPROVED**

Action: Parish Clerk to return all the forms, once signed, to the auditors and to ensure publication of the dates for the 'Period for the Exercise of Public Rights'. All relevant financial information will then be published on the Cherhill Parish Council website.

4055 Replacement of Parish Clerk

The Parish Council had received five applications for the post which would be discussed under 'Confidential Matters'. A team of four Council members was set up for the interview process which will be scheduled to take place in early July.

4056 Newsletter

It was agreed to delay the Newsletter until July/Aug. **Action: Cllrs Day & Gwyer to produce a Newsletter.**

4057 Councillor Responsibilities

Website – Cllrs White, Carter and Purslow agreed to meet up to start the process of improving the website. **Action: Cllrs White, Carter and Purslow**

Countryside Access – Cllr Grafton agreed to cut the bridleway at Lymers Lane as it was overgrown. **Action: Cllr Grafton**

Parish Steward – Cllr Purslow requested works for the Parish Steward from all councillors.

Lansdowne Monument – Cllr Gwyer agreed to chase up the National Trust regarding progress. **Action: Cllr Gwyer**

4058 Confidential Matters

Any confidential matters discussed are not reported in the Minutes.

4059 Date of next meeting

Tuesday 26 July 2022, 7.30 pm – Cherhill Village Hall (note change of date)
Thursday 1 September, 7.30 pm – Yatesbury Village Hall

The meeting closed at 9.10 pm.