

Minutes of the Meeting of Cherhill Parish Council held at Yatesbury Village Hall on Thursday 20th April 2023

Present:

Nick White – CPC Chairman
Martin Purslow – CPC Vice-Chairman
David Grafton – CPC Councillor
Ashely O’Neill – Wiltshire Councillor

Jane Page – CPC Councillor
Richard Carter - CPC Councillor
Peter Johnson – CPC Parish Clerk

4160 Apologies

Apologies were received from Cllr Day.

4161 Declarations of Interest

There were no declarations of interest.

4162 Minutes of the Meeting held on Monday 13th March 2023

Cllr Purslow proposed approval of the Minutes as a correct record, seconded by Cllr Carter.
Cllr White signed off the Minutes.

4163 Review of Actions

Website (Action 4057) – Cllrs Purslow, White and Carter had met to discuss improving the website and had agreed that a completely new website, a rebuild, was required. This is to make it more user-friendly and easier to operate. They would meet again shortly to progress this.

Lansdowne Monument (Action 4064) – Wiltshire Cllr O’Neill had drafted a letter to the National Trust which he circulated at the meeting. 14 years had passed since boarding and netting had been erected around the monument. An update was being requested as to when repair work would be commenced. Councillors approved the draft, thanked Cllr Ashley and asked him to finalise it.

Blocked footpath from Lymers Lane (Action 4089) The footpath was not blocked at present. As the weather was now improving Cllr White would be visiting the site with Cllr Grafton to assess matters.

Action: Cllrs White and Grafton

A Bus Stop on the A4 for use by Yatesbury Residents (Action 4132) – The Clerk had looked into this and had emailed Transport Planning at Wiltshire Council for advice on how to apply for a request bus stop. After several weeks no reply had been received but Cllr O’Neill would chase it up. In the meantime, it is reported that the bus stop sign on Labour in Vain Hill at Cherhill had been thrown into a nearby ditch.

The use of gabions on the river at Quemerford Gate (Action 4132) – The gabions are still under water and cannot be clearly seen. Cllr White had yet to consult with the Environment Agency but would do so shortly.

Action: Cllr White.

Condition of the road surface of Mill Lane (Action 4134) – Cllr White to raise this via email to Rebecca Chivers, Highways Engineer at Wiltshire Council.

Action : Cllr White.

Drainage issues affecting the footpath on The Street (4135) – Cllr White had viewed this location and the drain is still blocked. Another thorough jet washing was required. Cllr O’Neill advised that an email be sent to Rebecca Chivers, Wiltshire Council.

Action: Cllr White

The Strategic Plan published by Calne Without PC (4139) – Cllrs had been studying this but as progress had now been made in discussions over the Community Governance Review, specifically the distribution of Calne Without's assets, there was less urgency for the moment.

Dialogue with the residents of Lower Compton, Calstone and Blacklands (4139) – Cllr Day had been speaking with people at Lower Compton but was not present to report. Cllr Page had been liaising with Calne Without Cllr Doug Price re the residents of Calstone. Both aspects were ongoing.

Action : Cllrs Day and Page

Identifying residents groups at Lower Compton and Calstone (4139)

This was still ongoing.

Action: Cllrs Grafton and Page

The need for additional defibrillators in Cherhill (4142) - Cllr Day had been looking into this matter which was still ongoing.

Action: Cllr Day

4164 Public Participation

6 members of the public were in attendance, mostly because of concerns over the planning application on the agenda.

- a) Of these, Mr Paul Ricketts updated the meeting re the state of the small shed near Yatesbury Village Hall. The Hall Committee had now authorised this to be dismantled as it posed a risk and he had now taken the roof off and removed the window glass. He would continue until it had all been dismantled and removed.
- b) Another resident raised the matter of the footpath along the A4. The various lengths of hedge were now so overgrown that people had to walk on the grass verge. Agreed that it was the responsibility of individual landowners to trim their hedges but the Parish Council would send a polite letter to those concerned asking them to do so, for the convenience and safety of other residents.

Action: Cllr White

- c) The Clerk reported that a Cherhill resident had reported to him via the website the muddy state of the road surface in Middle Lane between the small school car park and Cherhill Playgroup. The Clerk had reported this on the MyWilts app (ref 00104912).

4165 Bridleway and Footpath Maintenance (Standing Item)

Cllr White stated that the right of way from the 'Red Barn' to the Open Access Land would need clearing later in the year.

Action : Cllrs Grafton and White to Monitor

Cllr Page reported that sycamore trees at Yatesbury at the rear of the bungalows, close to the bridleway, had grown so much that they were now overshadowing some of the gardens. Cllr O'Neill advised that land flanking a bridleway need not be Wiltshire Council owned but he has access to a mapping system used by Wiltshire Council and he would investigate ownership if Cllr Page confirmed the locations.

Action: Cllr Page

4166 Trespass on the corner of The Lymers, Yatesbury

Cllr Page reported on a trespass issue affecting land at this location. There had also been flytipping on the bridleway. Agreed that the Parish Council had no authority to erect fencing to prevent this, instead it was up to the landowner to do so.

4167 Planning Applications

Application No	Address	Conclusion
PL/2023/02064	Crossways, Park Lane, Cherhill, SN11 8XN. Extensions to house to include a second storey and a detached double garage.	No formal objection but Comments to be lodged re the need for caution by the planning officer regarding the height of the proposed ridge roof and concerns re the overlooking of neighbouring properties. Further, care to be to mitigate against alteration of the character of the lane.

4168 Accounts

Clerk's Home/Office expenses for March 2023 at £30.49. Proposed to be approved by Cllr Grafton, seconded by Purslow. **APPROVED**

4169 Q4 Reconciliation 2022

The Clerk/RFO had met with Cllr Carter to examine income and expenditure for Q4 2022 and this had been balanced online with the Lloyd's account. Copies of the Reconciliation had been circulated prior to the meeting and were **APPROVED**, then signed off by Cllr White.

4170 Financial Approvals and Adoption

- a) The **Annual Financial Summary for 2022-23**, prepared by The Clerk/RFO and Cllr Carter, circulated in advance, was **APPROVED** then signed off by Cllr White.
- b) **Authority to Spend, 2023-24**, as set out in Financial regulations. Authority was again **APPROVED** for the Clerk/RFO to make payments to a limit of £100.
- c) **Regular Payments 2023-24**. Authority was also **APPROVED** for the making of regular payments by the RFO outside of monthly meetings. Cllr White signed off the schedule of such payments.
- d) The **Parish Council Budget for 2023-24**, previously agreed, was formally **APPROVED** for adoption and signed off by Cllr. White.
- e) The **Fixed Asset Register** was examined and discussed and some additions suggested, including the value of the new memorial bench, notice boards and rubbish bins. The register would be updated for approval at the May meeting.

4171 Replacement Parish Councillor

Following the resignation of Cllr. Gwyer, a Notice of Vacancy had been posted through Wiltshire Council, and displayed throughout the Parish, the date of expiry being 17th April 2023. Wiltshire Council had not yet confirmed whether there was now a requirement for an election to be held but, if not, then a new councillor could and would be co-opted.

4172 Community Governance Review Meeting, 5th April 2023

Cllrs White reported on the Minutes circulated recently by Calne Without PC who had convened the multi-parish meeting at Derry Hill. These provisional agreements, including those relating to the apportionment of unallocated CIL monies, appeared to be fair reasonable and should be agreed. Formal responses from the individual parishes are requested by the end of May. The Clerk was thanked for attending the meeting to represent Cherhill PC.

4173 Newsletter (Standing Item)

There was nothing further to report other than the March edition had been successfully produced and that the aim remains for it to be published quarterly.

4174 Councillor Responsibilities

Calne Area Board – Cllr Grafton had not been able to attend the most recent meeting. Cllr O'Neill reported that the Board was arranging an open forum meeting, 'All Things Roads', to be held at Calne Leisure Centre on 15th May. It would be promoted on Facebook.

Budgeting and Finance – The Clerk had made a further VAT reclaim for Q4, 2022-23 for £403.80. At present the funds at Lloyd's totalled £11,121.43.

Clerk Admin matters – The Clerk reported that the PC's HP Envy printer was not properly functioning he would liaise with Cllr Carter about the next steps.

Facebook Page – Cllr Purslow had nothing further to report other than he continued to update this when appropriate.

Countryside Access – Cllr Grafton had nothing further to report.

Hills Waste Solutions Group – Cllr Grafton had attended a recent meeting where it was announced that Monique Hays was leaving the Group as Communication Manager. Liaison would now be through Mr Alex Henderson.

LHFIG – Cllr Purslow reported that the next meeting was on Friday 28th April. He was unable to attend but Cllr Page hoped to do so.

Parish Steward link – Cllr Purslow reported that the Steward was still involved with filling potholes at present but he had received no further information on other activities.

White Horse Restoration Group – Cllr Grafton reported that the local scouts would be going up to the monument on Monday 8th May, the 'Big Help Out' day marking the Coronation, to scrape down the chalk surface.

Defibrillators – Cllr Purslow reported that all defibrillators were operating normally in Yatesbury. Cllr White reported that the power supply to the cabinet at the Cherhill school site needed to be checked out by electrician.

Action: Cllr White

4175 Confidential Matters

Any confidential matters discussed are not reported in the Minutes.

4176 Date of next meeting

Thursday **18th May 7.00 pm** – **Yatesbury Village Hall**. The Annual Meeting, to be followed immediately by the Parish Council Meeting.

The meeting closed at 9.00 pm.