

Cherhill Parish Council

Cherhill Parish Councillors are hereby summoned to attend the Cherhill Parish Council meeting on:

Thursday 23 June 2022
7.30 pm
Yatesbury Village Hall



Clerk to the Council. 17 June 2022

MEMBERS OF THE PARISH AND PRESS ARE WELCOME TO ATTEND. The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 20 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes (*Standing Orders page 4, f-g*).

For a detailed response it would be helpful for the clerk to receive your questions in writing, 7 working days in advance of the meeting.

Covid-19 Guidance Notes for attending the Cherhill Parish Council Meeting, 23 June 2022, 7:30 pm

There is no longer a legal requirement to wear a face covering in the Village Hall. However, the Government suggests the use of a face covering in crowded and enclosed spaces where you may come into contact with other people you do not normally meet.

Please continue to use the hand sanitiser provided and avoid touching handles and surfaces where possible.

A toilet will be available but refreshments will not.

AGENDA

- 4047 **Apologies**
To receive apologies for absence
- 4048 **Declarations of Interest**
To record declarations of interest from council members regarding items on the agenda
- 4049 **Minutes**
To approve and sign the minutes of the meeting held on Thursday 26 May 2022 as a true and correct record
- 4050 **Review of Actions**
To review actions arising from the meeting held on Thursday 26 May 2022
- 4051 **Public Participation**
- 4052 **Planning applications**
To consider the Planning Applications below:

Application No	Address	Details
PL/2022/04071	The Old Barn, Quemerford Gate, Calne, SN11 8UL	Conversion of existing garage ad studio to form self-contained annex

Application No	Address	Details
PL/2022/04547	26 The Street, Cherhill	Prune Box Elder

4053 Accounts

- To approve the following invoices:

From	Invoice No	Details	Reason	Total
P J Purslow	048	Home/Office Expense (May 22) @ £18 per month, refreshments – May mtg	Expenses	£46.55
The Community Heartbeat Trust	12565	New battery – Yatesbury Defibrillator	Defibrillator	£318.00
D Hubbard	-	Donation to the Cherhill PCC for AGAR internal audit	Internal Audit	£50.00
Valley View Fencing	1057	Repairs to styles	PRoW Maintenance	£588.00

- To approve The Q4 Reconciliation Statement – 2021/22

4054 Annual Governance Statement (AGAR) return

To approve the AGAR forms for completion and return by **1 July** deadline (including Internal Audit report)

4055 Replacement of Parish Clerk

To discuss the vacancy for the Parish Clerk following the deadline for applications of 17 June. Applications received and next steps will be discussed under Confidential Matters.

4056 Newsletter (Standing Item)

To discuss relevant articles for inclusion in the next online Newsletter

4057 Councillor Responsibilities

To receive councillors' reports on their delegated areas of responsibility:

Responsibility	Leader	Deputy
Area Board	Cllr D Grafton	Cllr M Purslow
Budgeting and Finance	Parish Clerk/RFO	Cllr C Gwyer
Clerk Admin Matters	Parish Clerk	-
Facebook Page	Cllr M Purslow	Cllr N White
Website Librarian	Cllr M Purslow	Cllr N White
Countryside Access/Combined Parishes Forum	Cllr D Grafton	Cllr N White
Hills Waste Solutions Liaison Group	Cllr D Grafton	Cllr N White
Local Highways & Footpaths Improvement Group (LHFIG)	Cllr M Purslow	Cllr J Day
Online Newsletter Production	Cllr C Gwyer	Cllr J Day
Parish Steward link	Cllr M Purslow	Cllr J Page
Website	Cllr N White	Cllr M Purslow
White Horse Restoration Group	Cllr D Grafton	Cllr J Page
Lansdowne Monument	Cllr C Gwyer	Cllr M Purslow
Defibrillators	Cllrs White/Gwyer/Purslow	-

4058 Confidential Matters (Standing item)

4059 Date of next meeting

Thursday 28 July 2022, Cherhill Village Hall