

Cherhill Parish Council

Cherhill Parish Councillors are hereby summoned to attend the Cherhill Parish Council

Annual Meeting on:

Thursday 23rd May 2024 at 7.30 pm
Cherhill Village Hall



Clerk to the Council – 15th May 2024

MEMBERS OF THE PARISH AND PRESS ARE WELCOME TO ATTEND. The period of time designated for public participation at a meeting in accordance with Standing Order 3(e) shall not exceed 20 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes (*Standing Orders page 4, f-g*). For a detailed response it would be helpful for the Clerk to receive your questions in writing, 2 working days in advance of the meeting. Meetings are recorded purely for producing the Minutes, then deleted.

AGENDA **Annual Meeting**

- 4364 **Apologies**
To receive apologies for absence
- 4365 **Declarations of Interest**
To record declarations of interest from council members regarding items on the agenda
- 4366 **Election of Chairman**
- 4367 **Election of Vice-Chairman**
- 4368 **Minutes**
To approve and sign the minutes of the meeting held on Thursday 4th April 2024 as a true and correct record
- 4369 **Report by the National Trust on plans for the Lansdowne Monument**
A presentation by Trust Officers followed by a Q&A session
- 4370 **Public Participation**
Opportunity for members of the public to address the Council
- 4371 **Review of Actions**
To review actions arising from the meeting held on Thursday 4th April 2024
- 4372 **Bridleway and Footpath Maintenance (Standing Item) and a new Working Group**
To review issues affecting byways and footpaths and the setting up of the Working Group
- 4373 **Working Group on Bridleway and Footpath Maintenance**
To review the setting up of the new Working Group
- 4374 **Planning applications**
To consider the Planning Applications below:

| Application No | Address | Details |
|----------------|---|--|
| PL/2024/03361 | Chestnut Cottage, 8 Park Lane, Cherhill, SN11 8XW | Proposed timber extension to house to be used as hobby room. |

4375 Accounts

- To approve the following invoices and payments:

| From | Invoice No | Details | Reason | Total |
|--------------------------|------------|--|------------------|-----------|
| P Johnson | 075 | Home Office Expenses Mar-April 2024 @ £26.00 per month | Clerk's expenses | £ 52.00 |
| NALC/WALC | 702535 | Annual subscription | Due 31/5/2024 | £ 326.92 |
| Clear Councils Insurance | LCO01420 | Parish Council Insurance Renewal date 1/6/2024 | Insurance | £1,269.15 |
| MPN Accountants | 459 | Payroll Services | Payroll 2023-24 | £ 240.00 |

4376 Q4 Reconciliation Statement 2023-24

To approve the Reconciliation Statement for the Final Quarter

4377 Financial Approvals

- To agree authority to spend 2024-25 by RFO as set out in the Financial Regulations
- To agree Regular Payments Schedule, to facilitate payments outside monthly meetings
- To approve the Annual Financial Summary for 2023-24
- To approve the updated Fixed Assets Register

4378 Community Governance Review – Transfer of Assets

To report on the Cross-Parish Councils Meeting of 7th May, Derry Hill

4379 Newsletter (Standing Item)

To discuss relevant articles for inclusion in the next Newsletter

4380 Councillor Responsibilities

To receive councillors' reports on their delegated areas of responsibility:

| Responsibility | Leader | Deputy |
|--|----------------------|---------------------|
| Area Board | Cllr D Grafton | Cllr M Purslow |
| Budgeting and Finance | Parish Clerk/RFO | Cllr R Carter |
| Clerk Admin Matters | Parish Clerk | - |
| Facebook Page | Cllr M Purslow | Cllr N White |
| Website Librarian | Cllr M Purslow | Cllr N White |
| Countryside Access/Combined Parishes Forum | Cllr D Grafton | Cllr N White |
| Hills Waste Solutions Liaison Group | Cllr D Grafton | Cllr N White |
| Local Highways & Footpaths Improvement Group (LHFIG) | Cllr M Purslow | Cllr A Sadler-Smith |
| Parish Steward link | Cllr M Purslow | Cllr J Page |
| Website | Cllr N White | Cllr M Purslow |
| White Horse Restoration Group | Cllr D Grafton | Cllr J Page |
| Lansdowne Monument | Cllr Sadler-Smith | Cllr M Purslow |
| Defibrillators | Cllrs White/ Purslow | |
| Wiltshire Association of Local Councils (WALC) | Cllr Sadler-Smith | |

4381 Confidential Matters (Standing item)**4382 Date of next meeting** 27th June 2024, 7.30pm - Yatesbury Village Hall